



9 Months Nursery Ltd.

30a The Grove, Isleworth, Middlesex, TW7 4JU / 0208 847 0303 / www.9monthsnursery.com
Registered in England company reg. Number 3920143

Parent Holiday Swap/Sell policy

Statement of intent

9 Months Nursery recognises that holidays can become very expensive, particularly as fees are payable throughout the year, regardless of attendance. For this reason, we have developed a process, whereby parents are able to attempt to 'sell' their holidays on to minimise loss. As the success of the process is dependent on parents following strict codes of conduct, this parent benefit will be reviewed every 6 months.

Aim

To try to offer parents the opportunity to reduce financial losses when removing children to go on holiday.

Method

The following procedures must be followed, to ensure smooth running of the nursery;

- Parents may offer their holiday dates to babies/children in the same room as their child **ONLY** to ensure adequate ratios are maintained.
- Dates may be offered via a notice/poster on the parent's notice board, as well as email to the names specified by nursery management only, not all parents wish to participate in the scheme. In order to maintain and respect confidentiality, only parents who have given management permission to share their email addresses may be contacted directly.
- The nursery must be given at least 24 hours' notice that a place has been sold and to whom. If this notice is not respected, the nursery reserves the right to refuse admission on the day.
- 9 Months Nursery charges £5 per child, per day sold, to the parent selling the day.
- 9 Months nursery is not responsible for setting daily rates, marketing the days or collecting fees on behalf of parents.
- This policy applies to holidays **ONLY**, the benefit is not offered on sick days or other days off.